



# UKA Standard Interface

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More information: [docs.swissalary.ch](https://docs.swissalary.ch)



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# 1 Profile, concepts and information

## 1.1 SwissSalary Information

SwissSalary offers two import interfaces for import into UKA and one import interface for import into SwissSalary:

- UKA Payroll Interface 8.9 --> Personal and salary data (Export)
- UKA Import Interface 8.9 --> Daily allowance benefits (Import)
- UKA Absences Interface 8.9 --> Absences (Export) – only when administered in SwissSalary

The condition for using UKA interfaces is a license for SwissSalary **Plus**.

## 1.2 Information about UKA

For information about the software developed by HRM Systems AG, UKA Solutions, go to:  
[UKA Solutions | HRM Systems – Software & Beratung | HRM Systems AG \(hrm-systems.ch\)](https://www.hrm-systems.ch/UKA-Solutions)

## 2 Setup in SwissSalary

### 2.1 Setup Salary Types

To be able to transfer wage values to UKA, a one-time assignment must be made in salary types (only for salary types that are relevant for calculating daily allowances; e.g. monthly and hourly wages, ir-/regular allowances).

The fields below are assigned:

- Damage Detail
- Damage insured salary

The sums of salary types are combined in different salary bases (accident details) due to their character.

#### Accident details / Selection fields / UTG-relevant selection fields:

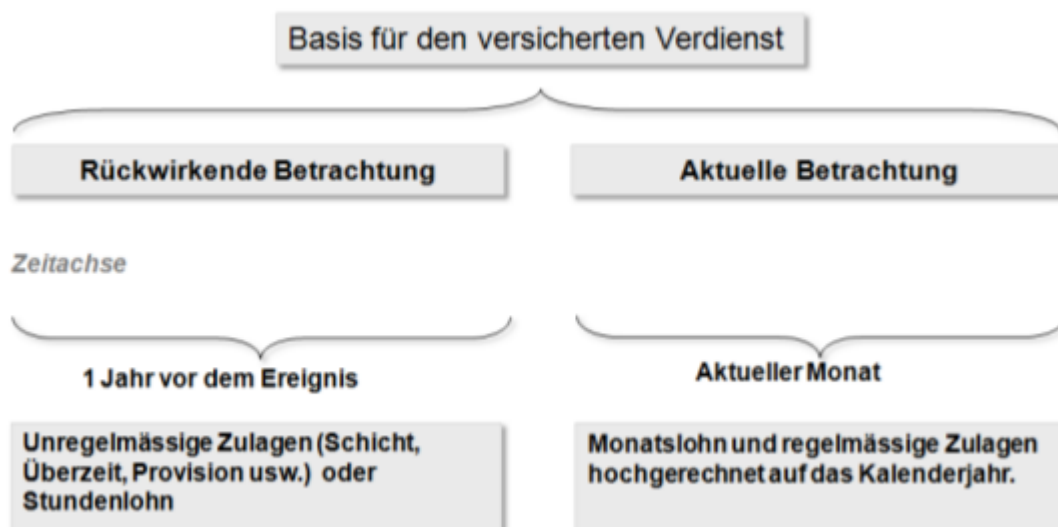
- A - Base wage
- B - Family allowances
- C - Vacation and public holiday compensation
- D - Other Salary allowances
- E - Bonus and 13th Payment

#### Addition to KTG-insured salary types:

An additional assignment to KTG-insured salary types (only for salary types relevant for daily allowance calculation) is required: UKA additional position (1 – 15):  
Position in agreement (Customer/UKA); e.g. Position #1 for base wage, #2 for Additional and 13th Payday, etc.

Accident insured earnings / UTG- and KTG-relevant selection fields:

- presumably (also currently referred to as)
- retroactively



Example with current consideration of salary types

Applies to all employees paid monthly:

SwissSalary acquires wage data from the current month. Depending on the information stored in the refunding of absences, the required wage types are multiplied by 12 or 13 (13 for the 13th MW) and totaled; all other wage items (x 12 or x 13 in compliance with the 13th MW obligation) are added.

### Example with retrospective consideration of salary types

SwissSalary calculates 12 months (months entered in the books) from the current month backwards. For a shorter period (employment <12 months), a 365-day offset is made.

Note: Pay rises not yet posted at the time of reporting are not taken into account (including TimeMachine entries). Child allowances not yet been paid because the allowance notification has not yet been received will not be taken into account if they are set to inactive.

Any wage cuts (calculation in UKA Solutions -> via return interface to SwissSalary) are made exclusively on the base wage position (UTG = A - base wage, KTG = corresponding UKA position).

## 2.2 Payroll Journal Setup

Create desired Payroll Journal(s) (e.g. ALL, per payroll area, per employee group, etc.):

- Select payroll area
- Overall PA lock (if necessary)
- Define/select origin type filter (import).
- Origin type (import) «attach»

## 2.3 Data fields SwissSalary to UKA

The data fields below are transferred from SwissSalary to UKA (required for data exchange):

Value from SwissSalary	UKA field label / Comments
Control flag (fixed value R)	SteuerFlag
Last name	PersName
First name	PersVorn
Employee N°	PersNr (key)
Address	PersStra
Country Code	PersNatO
Language	Correspondence language
Location	PersORT
Date of birth	PersGeb
Nationality	PersNat
Marital status	PersZiv

ZIP Code	PersPLZ
Number of Children	PersKind
Recruitment date	PersAnst
Position	PersTat (occupation held)
Status (acc. to LSE statistics)	PersStat
Workplace	PersArb (Usual workplace -> Information about report request: blank, workplace or department)
Department	PersArbC (Workplace code -> Information about report request: blank, workplace or department)
UVG Contract #	Establishment #
Recruitment date payroll accounting	PersEintr
Part of undertaking	Part of undertaking
Number of workdays per week (fixed value 5)	ArTage
Employee's work hours per week	ArStd
Number of usual work hours per week	ArStdBe
Assignment	ArEins
Company email	EmailAdr (employee's email)
UVG wage	LoBarF1 (contractual gross base wage including holiday and public holiday compensation for hourly wages)
Status (per hour, month or year)	LoBarS1
Reserve08 (fixed value 00)	Reserve08
Program info (SwissSalary fixed value)	Program info
Insurance number for standard KTG insurance	KTG
Personal Phone Number	PersTel
Child benefits / family allowances acc. to UVG	LoBarF4
Status (per hour, month or year)	LoBarS4
Liability to withholding tax (Y/N)	PersQuell
SIMIC N° (full stop and a slash are required)	PersZAR (13 digits)
Compensation for holidays/public holidays (UVG)	LoBarF5 (wage type is not used for daily allowance calculation already taken into account in LoBarF1)
Status (per hour, month or year)	LoBarS5
Other wage allowances (UVG)	LoBarF6

Status (per hour, month or year)	LoBarS6
New social security number	NNSS
Employee's gender	GesVers
Gratuity/13th monthly wage (UVG)	LoBarF7
Status (per hour, month or year)	LoBarS7
Private email	Private email
Date of resignation	Resignation
Employment relationship	KundAGAN
Headcount of the employee in % (percents by position)	HeadCnt
Accounting month	DatGilt
GAV subordination (Y/N)	GAV
Employment contract (Y/N)	Employees (if information is unavailable, "N" will be provided)
UKA additional position (1-15) for KTG wage type (as per the assignment to wage type)	Lkto_20
Amount as per KTG wage type from Lkto_20 (per year)	Lbetr_20
/// for other UKA additional positions	Lokto_.....
/// Amount for other KTG wage types as per position	Lbetr_.....
Company number (Payroll master data)	FaNr (key)
c/o address field (address 2)	c/o address field
User name for Carema (company email); filled in automatically – no relevance, since no Carema interface	usernameCarema
Employee department code; filled in automatically – no relevance, since no Carema interface	orgUnitUniqueld
Last character (fixed value x)	x



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## 3 UKA Interfaces

### 3.1 UKA interface 8.9 (Export)

This interface is transmitted to UKA, and contains personal and wage data required monthly.

The report can be retrieved directly in SwissSalary (SaaS Cloud) via "Search" (magnifying glass) – "UKA Payroll Interface 8.9" or in SwissSalary NAV (onPremise) under "UKA Interface 8.9" in the posted pay processes.

- Record/check options (KTG insurance group, if necessary → record in the statistical data beforehand)
- txt file is created
- save in an appropriate place

### 3.2 UKA absence interface 8.9 (Export)

**Requirement** → Wage types are managed with absences/time types in SwissSalary  
This interface is transmitted to UKA and contains the defined absences data monthly.

The report can be retrieved directly in SwissSalary (SaaS Cloud) via "Search" (magnifying glass) – "UKA Absences Interface 8.9" or in SwissSalary NAV (onPremise) under "UKA Absences Interface 8.9" in the posted pay processes.

- Record/check options (personnel filter group, if necessary → record in the statistical data beforehand)
- txt file is created
- save in an appropriate place

### 3.3 UKA Import interface 8.9

An XML file is sent from UKA to SwissSalary and saved in a suitable location. The file contains daily allowance benefits by months.

Import can be launched directly in SwissSalary (SaaS Cloud) via "Search" (magnifying glass) – "UKA Import Interface 8.9" or in SwissSalary NAV (onPremise) under "UKA Import Interface 8.9" in the posted pay processes:

- Select XML file and import (data will be in the EasyRapport table after import)
- Select the desired report journal and import data (Related → Position → Retrieve EasyRapport items)

Note: The "Transfer items to journal" control must be active.

Only the data matching the definition of the Report journal is imported.

- Repeat process for each UKA report journal

UKA processes the import data not for each client, but for all clients. For SwissSalary to recognize the data to be imported and the client to which it will be imported, you can enter the corresponding company number in the payroll master data, which UKA also provides (Payroll Setup → tab Setup → field Company number interface).

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## 4 Support

### 4.1 UKA

If you have any questions about the operation of the UKA solutions, please contact [support@hrm-systems.ch](mailto:support@hrm-systems.ch).

### 4.2 SwissSalary

If you have any questions about the setup of interfaces, SwissSalary Support will be happy to help: [Support SwissSalary](#)